



United Counties of  
**Stormont Dundas Glengarry**  
26 Pitt Street  
Cornwall, Ontario K6J 3P2  
T: 613-932-1515  
F: 613-936-2913

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April 2015

## Direct Deposit Option

Dear Valued Vendor;

The United Counties of Stormont, Dundas and Glengarry are pleased to provide your company with the option of receiving payments from us by direct deposit. This enhancement will improve service to vendors by making payments electronically and eliminate delays in handling and processing cheques.

In order to take advantage of this payment option, please complete the following application form and return it to us at the address indicated, along with either a void cheque or an authorized bank form indicating your account information.

We hope to serve you better through this enhanced payment option and if you have any questions, please email us at [FinanceAccounts@sdgcounties.ca](mailto:FinanceAccounts@sdgcounties.ca) or phone 613-932-1515 extension 200.

Yours truly,

Financial Services Department  
SDG Counties

All information collected will be protected and used solely for Direct Deposit processing.



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## Direct Deposit Application

I hereby authorize the United Counties of Stormont, Dundas and Glengarry to deposit Accounts Payable payments to the bank account indicated on the attached void cheque.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax#: \_\_\_\_\_

Email Address to Receive Payment Notice  
(must complete): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please complete this form and return with a void cheque to the following:

SDG Counties  
26 Pitt Street, Suite 207  
Cornwall, Ontario  
K6J 3P2  
Ph: 613-932-1515 ext 200  
Fax: 613-936-2913  
[FinanceAccounts@sdgcounties.ca](mailto:FinanceAccounts@sdgcounties.ca)

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