



SDG Counties Agricultural Advisory Committee

Terms of Reference

Mandate

The SDG Counties Agricultural Advisory Committee is established as an advisory committee to SDG Counties Council.

The Committee shall provide advice and recommendations to SDG Counties Council and staff on matters affecting the agricultural community within the United Counties of Stormont, Dundas and Glengarry.

The Committee shall serve as a forum for consultation and communication between SDG Counties and the agricultural community and shall support informed decision-making on matters impacting agricultural operations.

Composition and Term

The Committee shall consist of six (6) members appointed by SDG Counties Council as follows:

- Three (3) members of SDG Counties Council, one of whom shall be appointed Chair by the Committee
- Three (3) members from the agricultural community, with preference given to appointing one member from each of the Stormont, Dundas and Glengarry regions.

Committee members shall be appointed for a two-year term concurrent with Council's Committee appointments, as prescribed in the SDG Counties Procedural By-law. Members may be reappointed at the discretion of Council.



Administrative Support

Administrative support shall be provided by the Director of Transportation Services, the Director of Corporate Services/Clerk, and other staff as necessary. Staff shall provide technical advice, meeting coordination, and other administrative support as required.

Accountability

The SDG Counties Agricultural Advisory Committee shall report its activities to SDG Counties Council via the established monthly board/committee reporting process.

Meetings

The Committee shall hold two (2) regularly scheduled meetings annually. Additional meetings may be called at the discretion of the Chair as required to address matters within the Committee's mandate.

As a Committee of Council, the requirements of the SDG Counties Procedural By-law and applicable elements of the *Municipal Act* shall be followed (i.e. open meetings, public notice, agendas and minutes, etc.).

Budget

Members of SDG Counties Council and lay appointments shall be remunerated in accordance with the SDG Counties Council Remuneration By-law.

Any budget requirements associated with the Committee shall be subject to Council approval through the annual budget process.

Review and Amendments

These Terms of Reference may be amended by resolution of SDG Counties Council. The Terms of Reference shall be reviewed by SDG Counties Council periodically, or as required, to ensure they continue to reflect the Committee's purpose and responsibilities.