STAY DISCOVER GROW

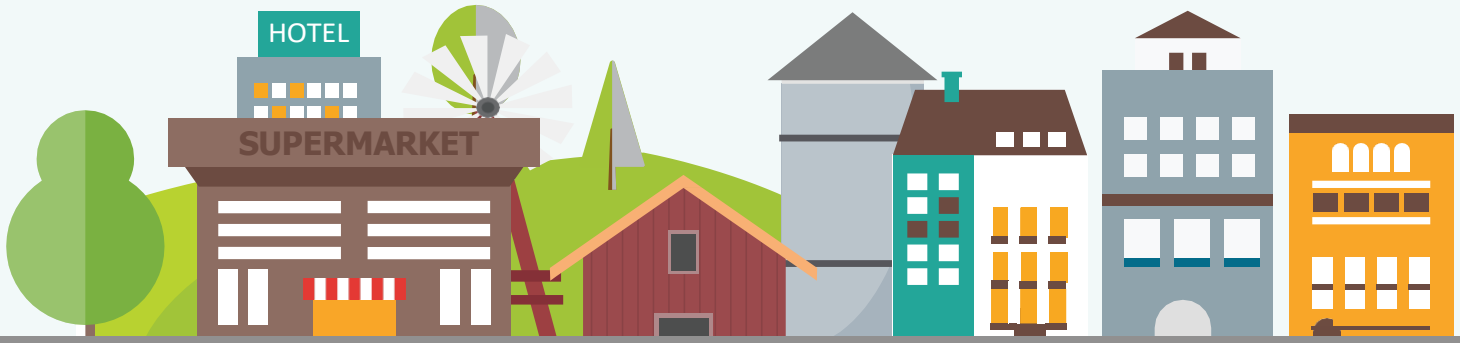
REGIONAL INCENTIVES PROGRAM

GRANT APPLICATION FORM - 2026

STORMONT • DUNDAS • GLENGARRY

SDG Counties

Where Ontario Began



GENERAL INFORMATION

The Stay, Discover, Grow Regional Incentives Program, is a progressive and strategic County-wide framework for SDG regional improvement planning that is funded by SDG Counties and administered cooperatively by the Counties and participating local municipalities in the Township of South Stormont, the Township of North Stormont, the Municipality of South Dundas, the Township of North Dundas, the Township of South Glengarry and the Township of North Glengarry.

This Application Package is to be used by eligible owners and tenants (with consent of the owner) of private land and buildings throughout the SDG Region who wish to be considered for regional financial incentives.

Before completing the application, please read the **Regional Incentives Program** policy document for additional information including grant program details and eligibility requirements. This can be found at: sdgcounties.ca/stay-discover-grow.

SUBMISSION AND REVIEW PROCESS

a) Before completing the Regional Incentives Grant Application form, **the applicant must contact the local municipality to meet and discuss their proposed regional improvement project.** The Economic Development contact at the local municipality must complete and sign the **Local Municipal Summary** to be included with this package.

b) Complete application forms **must be typed** and submitted to the Review Committee Coordinator at: ecdev@sdgcounties.ca or delivered to 26 Pitt Street, Cornwall, ON K6J 3P2 by the deadline posted at: sdgcounties.ca/stay-discover-grow.
Hand-written submissions and applications that do not include two quotes for all work to be performed will not be accepted.

c) An application will be evaluated and scored on how well it meets the goals of the Program. Points will be further allocated based on the quality of the application, attention to detail, presentation, and completeness.

d) Applicants will be notified if their submission is incomplete, and what additional information is required to complete the application.

e) Based on the evaluation of complete applications, a decision will be made by the Regional Incentives Program Approvals Committee with respect to the approval or refusal of an application. These recommendations will be forwarded to County Council for ratification. Their decision is final.

f) Neither the County nor participating local municipalities are responsible for any costs associated with an application for funding under the program.

g) Grant allocations will only be dispersed following the completion of the project.

APPLICANT INFORMATION

Name of Applicant:

Project Name:

Business Name (if applicable):

Mailing Address:

Email: Phone:

How did you hear about the Regional Incentives Program?

PROPERTY INFORMATION

Municipal Address of project:

Legal Description (Part/Lot # as indicated on your tax bill):

Date acquired by current owner (if known):

Are there any existing buildings/structures on the subject property? ☐ Yes ☐ No

If yes, is the building currently occupied? ☐ Yes ☐ No

AUTHORIZATION OF REGISTERED OWNER OF SUBJECT LANDS (if not the Applicant)

Name of Registered Owner(s):

Company Name (if applicable):

Mailing Address:

Email: Phone:

I am/we are aware of the application and agree with the project parameters as contained herein.

Signature of Owner(s): Date:

Signature of Owner(s):

PROJECT DESCRIPTION

Please provide a detailed description of the proposed project and scope of work. Explain how the project will improve or rehabilitate the existing building(s) or property, and how it aligns with one or more **SDG Regional Economic Goals**. Please indicate which of the following Regional Economic Goals the project addresses (Check all that apply):

☐ Stimulate investment in tourism and in the agricultural sector by funding diverse, on-farm expansions and agri-tourism.

☐ Encourage redevelopment and private sector investment in existing building stock within the County to support employment, reduce the number of vacant commercial, institutional and industrial buildings, and increase the assessment base.

☐ Increase the amount of permanent roofed accommodations within the County to specifically accommodate for an increase in tourism establishments that cater to short-term accommodations.

Sample description: *"I plan to convert a 2,000-square-foot former butcher shop, into a new Italian restaurant. The building is located on Main Street in Town X and has been vacant for 30 years. The building is covered in graffiti and has experienced property standards issues, due to its vacancy. The location and structure of the building make it an ideal new location for our business. We intend to apply for grants to improve the interior and exterior; to create a new commercial kitchen and accessible bathrooms. We will also be applying for signage grants and for grants to offset the cost of our architectural drawings and building permits. As part of our property improvement grant, we will also be applying for new interlock stones and fencing surrounding our proposed new terrace for the restaurant.*

Our project will help to stimulate tourism within our community. Our restaurant will be the only Italian restaurant within 50 km. We intend to source local ingredients, where possible. We are bike friendly and will help to promote the local cycling networks. Our business is expected to create 6 full time and 3 part-time jobs. This project will improve the value of this building and will help reduce the number of vacant commercial properties. As part of our project, but not as part of this application, we also intend to convert the upper story of this building into two new apartment units, which will help address housing shortages within the area. The total investment we are making on this project is $0.00 the additional cost to create the two new apartments represents an additional investment of $0.00"

GENERAL PROJECT DESCRIPTION (max 750 words)

APPLICATION TYPE

Please indicate the Regional Incentives Grant(s) you are applying for.

Stay, Discover Grow Grants	Maximum Grant Value	Amount Requested	Actual Costs
Façade, Signage and Property Improvement Grant			
Façade Improvement – Basic	$10,000		
Façade Improvement – Enhanced If building has more than one street address and/or storefront, or if building has more than one wall that is visible from a public street, or fronts onto a laneway or parking lot.	$12,500		
Signage Improvement – Basic	$ 2,500		
Signage Improvement – Enhanced If building has more than one street address and/or storefront, or if the building has more than one wall that is visible form a public street, or fronts onto a laneway or parking lot.	$ 5,000		
Property Improvement Life-cycle replacement will not be considered. Improvements must be above and beyond general maintenance.	$10,000		
Building Improvement/Restoration Grant	$10,000		
Building Conversion/Expansion Grant for under 5,000 square feet	$20,000		
Building Conversion/Expansion Grant for over 5,000 square feet.	$50,000		
Feasibility, Design, and Study Grant	$ 2,000		
Planning Application and Building Permit Fee Grant	$ 2,500		
Total amount of eligible project components – Excluding taxes		$0	$0

If you are doing additional work on the property, not included in this application, please include the total value of your complete construction project (before tax): $_____

RELATED OR CONCURRENT APPLICATIONS

Have you received any funding from any other level of government for this property/building?

☐ Yes. Indicate the name of the program: _____

What was the total ($) amount received? _____

☐ No

TIMING/SCHEDULE INFORMATION

Anticipated Project Start Date: Completion:

REQUIRED SUBMISSION CHECKLIST:

- ☐ A completed and signed **Local Municipal Summary** from the applicable municipality must be included with the application.

- ☐ **Two (2)** detailed estimates from bona fide contractors covering the same scope of work must be submitted. Estimates related to multiple grant streams **must** be itemized and broken down each grant stream and the associated work.

  Please refer to the online *List of Additional Quotes* document if supplementary quotes are included.

FAÇADE IMPROVEMENT QUOTES

Supplier	Cost	Lowest
	Total:	

BULLET-POINT OVERVIEW OF QUOTED WORK RELATING TO GRANT STREAM:

SIGNAGE IMPROVEMENT QUOTES

Supplier	Cost	Lowest
	Total:	

PROPERTY IMPROVEMENT QUOTES

Supplier	Cost	Lowest
	Total:	

BULLET-POINT OVERVIEW OF QUOTED WORK RELATING TO GRANT STREAM:

BUILDING IMPROVEMENT QUOTES

Supplier	Cost	Lowest
	Total:	

BUILDING CONVERSION/EXPANSION QUOTES

Supplier	Cost	Lowest
	Total:	

BULLET-POINT OVERVIEW OF QUOTED WORK RELATING TO GRANT STREAM:

FEASIBILITY, DESIGN, AND STUDY QUOTES

Supplier	Cost	Lowest
	Total:	

PLANNING APPLICATION AND BUILDING PERMIT QUOTES

Supplier	Cost	Lowest
	Total:	

APPLICANT'S DECLARATION

I, _____ of _____
declare (name of Applicant) (Municipality)

1. That all of the statements contained in this Stay, Discover, Grow Regional Incentives Grant Application and all supporting documentation and plans are true and complete.

2. That I/we hereby acknowledge and authorize County and local municipal staff as well as any other government body or agency, to enter upon the lands subject to this application for the purpose of conducting a site inspection.

3. That I/we will submit a Final Report certifying that all the work, as presented in this Application, has been completed and provide proof of payment to applicable contractor(s).

4. That I/we will, in conjunction with the Economic Development Officer of SDG Counties, participate in media releases and marketing initiatives in relation to the project described herein.

5. That all personal information collected in this application, is to be used for the sole purpose of this application process and will not be used for any other purpose without prior consent of the applicant.

6. That I/we hereby acknowledge and provide consent, in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*, that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, will be part of the public record and may be made available to the general public.

Date:

Name of Applicant:

Signature of Applicant: