



**DEPARTMENT OF TRANSPORTATION  
AND PLANNING SERVICES**

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

Tel: 613-932-1515, Ext. 3 • Fax: 613-936-2913 • Email [permits@sdgcounties.ca](mailto:permits@sdgcounties.ca) • [www.sdgcounties.ca](http://www.sdgcounties.ca)

**APPLICATION FOR ANNUAL MOVE**

**UNDER BY-LAW 4675 AS AUTHORIZED BY SECTION 110 OF THE HIGHWAY TRAFFIC ACT, R.S.O.1990**

<b>Name of Applicant:</b>			
<b>Mailing Address:</b>			
<b>Phone:</b>		<b>Fax:</b>	
<b>Contact:</b>		<b>Email:</b>	

**DESCRIPTION OF LOAD**

<b>What are you Moving?</b>	
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**LICENSE(S)**

<b>Hauling Unit License(s)</b>				

<b>Float/Trailer License(s)</b>				

*FOR ADDITIONAL VEHICLES, PLEASE LIST ON A SEPARATE PAGE*

**INSURANCE REQUIREMENTS**

A valid copy of your Certificate of Insurance showing a minimum coverage of \$2,000,000 Automobile as well as \$2,000,000 Commercial General Liability (with the Counties being named as Additional Insured with respect to CGL coverage) must be included with your completed application.

<b>MAXIMUM DIMENSIONS</b>	<b>MAXIMUM WEIGHTS</b>
Width – 3.66 metres	1 Axle Unit/ Group – 10,000 kg
Height – 4.40 metres	2 Axle Unit/ Group – 19,500 kg
Length – 25.00m (combined) or 12.5m (single)	3 Axle Unit/ Group – 27,500 kg

**FEES:**            **Permit:**            \$280.00 for first vehicle and \$30.00 for each additional combination unit  
                         **Revision:**        \$ 25.00 per revision

**PAYMENT DUE AT TIME OF ISSUE – WE ACCEPT CASH, DEBIT OR CREDIT CARD**

I declare that I understand the contents of the attached copy of By-Law 4675

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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**PLEASE INCLUDE AND SUBMIT WITH COMPLETED APPLICATION  
VEUILLEZ INCLURE ET SOUMETTRE AVEC VOTRE DEMANDE COMPLÉTÉE**

Company/Entreprise (if/si applicable) : \_\_\_\_\_

Name/Nom: \_\_\_\_\_

Permit Requested/Permis exigé: \_\_\_\_\_

Visa

MasterCard

Amex

Card Number:

Numéro de la carte:

Expiry/Date d'échéance:  /

Security Code/Code de sécurité: \_\_\_\_\_

(3 digits on back of card)  
(3 chiffres à l'envers de la carte)

Amount/Montant: \_\_\_\_\_

Cardholder Name:

Nom du (de la) détenteur (détentrice) de la carte: \_\_\_\_\_

Cardholder Signature:

Signature du (de la) détenteur (détentrice) de la carte: \_\_\_\_\_

Telephone/Téléphone:

 -  - 

**Note:** Amount to be paid is noted on application form  
Le montant à payer est noté sur le formulaire de demande

**THE CORPORATION OF THE UNITED COUNTIES**

**OF STORMONT, DUNDAS AND GLENGARRY**

**BY-LAW NO. 4675**

**A BY-LAW** for the purpose of authorizing the issuance of permits for moving heavy or oversize vehicles, loads, objects or structures by an officer of the Corporation.

**WHEREAS** Section 110 of The Highway Traffic Act, R.S.O. 1990, provides that:

- (1) The municipal corporation or other authority having jurisdiction over the highway may, upon application in writing, grant a permit for use of the highway by a vehicle or combination of vehicles in excess of the dimensional limits set out in section 109 or the weight limits set out in Part VIII of the Highway Traffic Act, in order to allow the movement of:
  - a) a load, object or structure that cannot reasonably be divided and moved within those limits;
  - b) a vehicle that cannot reasonably be divided and moved within those limits and that is not itself carrying a load, object or structure or drawing or carrying a vehicle;
  - c) a vehicle or combination of vehicles that is used exclusively to move a load, object or structure or to draw or carry a vehicle as described in the Highway Traffic Act.
- (2) The permit referred to in subsection (1) may be general, or may limit the time and the particular highway that may be used, and may contain conditions relating to the protection of persons and property from injury or damage and the municipal corporation or other authority may require a bond or other security sufficient to cover the cost of repairing any possible damage to the highway. Highway Traffic Act, R.S.O. 1990, c. H.8, s. 110 (2).
- (3) The council of any municipality may by By-law provide that a permit referred to in subsection (1) may be issued by an officer of the corporation named therein, Highway Traffic Act, R.S.O. 1990, c. H.8, s. 110 (3); and;

**WHEREAS** it is deemed expedient to provide that such permits may be issued by an officer of the Corporation in accordance with the policies that may from time to time be established by Council;

**NOW THEREFORE** the Council of the Corporation of the United Counties of Stormont, Dundas and Glengarry enacts:

1. That the County Road Superintendent/Engineer or designate, be and is hereby authorized to grant permits for the purpose of Section 110 of The Highway Traffic Act, R.S.O. 1990, provided such are consistent with Schedule "A" attached and forming part of this By-law, for the application of Subsection (2) of the said Section of the Highway Traffic Act.
2. That By-law No. 4081 be and is hereby repealed.

**READ** and passed in open Council, signed and sealed this 15th day of May, 2006.

  
\_\_\_\_\_  
WARDEN

  
\_\_\_\_\_  
CLERK

## Schedule "A" to By-law No. 4675

1. **Application** All permits must be obtained in the name of the mover, that is, the owner of the vehicle doing the moving.
2. **Cancellation** A permit is subject to cancellation by the County at any time without prior notice.
3. The County reserves the right to change the hours requested in the application.
4. **Permit Fee(s)** Revision or Cancellation of any requested permit will be subject to a charge per permit, as set out in Schedule "A" of By-law 4672. Failure to promptly pay all permit invoices may result in cancellation of future permit requests.
5. **County Roads** The permit will be in effect on County Roads only. Any other permits required are the responsibility of the mover.
6. **Liability** The applicant shall "save the County harmless" and thus will assume all risk and liability when granted a permit. The applicant is responsible for obtaining Public Liability and Property Damage Insurance to protect himself as required by the United Counties of Stormont, Dundas & Glengarry.
7. The original permit must be carried and produced on demand by a police officer or an officer appointed for carrying out the provisions of the Highway Traffic Act.
8. In any case, the owner, operator or mover is responsible for all damages that may be caused by reason of the move (Section 110, Highway Traffic Act, R.S.O. 1990).
9. **Loading** Where a permit is issued in respect of:
  - a. **Height:** The load shall not be comprised of articles loaded one on top of the other in a manner that will create additional height.
  - b. **Width:** The load shall not be comprised of articles loaded side by side or crosswise in a manner that creates additional width.
  - c. **Length:** The load shall not be comprised of articles loaded one behind the other that will create additional length and any overhang to the rear shall not exceed 4.65m from the centre of the rearmost axle unless otherwise stated.
  - d. **Weight:** The load shall not be comprised of more than one article. When crossing bridges, vehicles over 50,000 kg. gross weight shall use the centre of the roadway and be operated at the lowest practicable speed. Load restricted bridges as signed take precedence over any issued permit. Spring load restrictions take precedence over any issued permit unless specifically addressed.
10. Moves must be made on pneumatic rubber tires.
11. **Public Safety** Every person to whom a permit is issued must at all times carry out the move in a manner as to create the least interference with traffic and at his own expense is required to use proper precautions during moving operations by the use of lights, flags, signs, men at outposts ahead and behind and/or escort as necessary to safeguard the traveling public.
12. No portion of the highway may be closed except by written order of the County Road Superintendent/Engineer. When closure is authorized, the mover must furnish, erect and maintain at his own expense such barriers, lights and notices, and employ such watchmen as are necessary for the prevention of accidents.
13. **Utilities** Applicants must examine the route and ascertain that sufficient clearance exists under all wires and public utilities (usually 4.7m above the roadway) subways, bridge trusses or other obstructions. The utilities shall be given sufficient notice to raise their plant where necessary and the mover shall be responsible for payment for any such services.
14. **Police Escort** An Ontario Provincial Police escort may be required. The applicant, if requested, shall notify the police of the move and determine their requirements at least 24 hours before the time of the move. Should the police require cruiser escort, the move shall be made at the discretion of the O.P.P.
15. Subject to Section 124 of the HTA, charges will be laid for permit violation. Vehicles will be detained until corrected to meet requirements at permit holder's expense.
16. It is the mover's responsibility to ensure the route selected is suitable, which includes notifying and clearing any utilities.