



*United Counties of*  
**Stormont, Dundas & Glengarry**

**MINUTES**

A meeting of the Council of the Corporation of the United Counties of Stormont, Dundas and Glengarry was held in Council Chambers at 9:00 a.m., August 23, 2021 with Warden Armstrong in the Chair.

Present: Warden Armstrong  
Councillors: Byvelts, Fraser, Gardner, Landry,  
MacDonald, McGillis, Smith, Williams  
Alternate: Jaworski  
CAO: Simpson  
Clerk: Casselman

1. Call Meeting to Order by Resolution  
Resolution No. 2021-186

Moved by Councillor MacDonald  
Seconded by Councillor Byvelts

THAT the meeting of the Council of the United Counties of Stormont, Dundas and Glengarry be hereby called to order.  
CARRIED

2. Adoption of Agenda  
Resolution No. 2021-187

Moved by Councillor Gardner  
Seconded by Councillor Williams

THAT Council approve the agenda, as amended.  
CARRIED

The agenda was amended by removing the Perth County resolution from the Consent Agenda for discussion and adding a discussion item to Miscellaneous Business concerning Print Media Advertising.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Adoption of Minutes  
Resolution No. 2021-188

Moved by Councillor Smith  
Seconded by Councillor McGillis

THAT the minutes of the meetings, including the in-camera minutes, of the Council of the United Counties of Stormont, Dundas and Glengarry, held July 19 and August 4, 2021, be adopted as circulated.  
CARRIED

5. Delegations

6. Action Requests

a) Corporate Services

b) Financial Services

Resolution No. 2021-189

Moved by Councillor Byvelds

Seconded by Councillor MacDonald

THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve the attached Administrative Assistant - Court Services Division job description and its placement on the Salary Grid at Job Class 3; and

THAT the Director of Financial Services be authorized to begin recruitment and amend pertinent documents to reflect this change, including Schedule "A" to By-law No. 5038 (Salary Grid), organizational charts, and any other documents as deemed necessary.

CARRIED

c) Transportation

d) Planning

Moved by Councillor Williams

Seconded by Councillor Smith

THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve the attached job description and salary classification (Job Class) for the position of "Community Planner"; and

THAT Council authorize the commencement of the recruitment process for an individual to assume this position; and

THAT the County Organizational Chart, Schedule 'A' to By-Law No. 5038 (a By-law to set remuneration for non-union staff), and any other relevant documents be amended to reflect the above changes.

The following amendment was put forward:

Resolution No. 2021-190

Moved by Councillor Byvelds

Seconded by Councillor Gardner

THAT Council amend the main motion by specifying a one-year probationary period for the position.

CARRIED

Resolution No. 2021-191

Moved by Councillor Williams  
Seconded by Councillor Smith

THAT the Council of the United Counties of Stormont, Dundas and Glengarry approve the attached job description and salary classification (Job Class) for the position of "Community Planner", as amended by specifying a one-year probationary period for the position; and

THAT Council authorize the commencement of the recruitment process for an individual to assume this position; and

THAT the County Organizational Chart, Schedule 'A' to By-Law No. 5038 (a By-law to set remuneration for non-union staff), and any other relevant documents be amended to reflect the above changes.

CARRIED

e) Court Services

f) County Library

g) IT Services

7. Tenders and Quotations

8. By-laws

Resolution No. 2021-192

Moved by Councillor MacDonald  
Seconded by Councillor Gardner

THAT By-law No. 5308, being a By-law to authorize a transfer payment agreement between the United Counties of Stormont, Dundas and Glengarry and Her Majesty the Queen in Right of the Province of Ontario, as represented by the Minister of Agriculture, Food, and Rural Affairs, be read and passed in Open Council, signed and sealed

CARRIED

Resolution No. 2021-193

Moved by Councillor Williams  
Seconded by Councillor MacDonald

THAT By-law No. 5309, being a By-law to authorize an agreement between the United Counties of Stormont, Dundas and Glengarry and Rogers Communications Canada Inc. to provide Voice over IP services, be read and passed in Open Council, signed and sealed; and

THAT By-law No. 5310, being a By-law authorizing a Voice over IP agreement between the United Counties of Stormont, Dundas and Glengarry and the Township

of South Glengarry, be read and passed in Open Council, signed and sealed.  
CARRIED

9. Consent Agenda

Resolution No. 2021-194

Moved by Councillor Smith

Seconded by Councillor Byvelde

THAT all items listed under the Consent Agenda section of the Agenda be approved as recommended.

CARRIED

Consent Agenda item c) was discussed and the following motion was put forward:

Resolution No. 2021-195

Moved by Councillor MacDonald

Seconded by Councillor Gardner

THAT the Council of the United Counties of Stormont, Dundas and Glengarry supports the County of Perth's resolution regarding the Municipal Property Assessment Corporation; and

THAT a copy of this resolution of support be distributed to MPP Jim McDonnell, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, and SDG municipalities.

CARRIED

10. Boards and Committees

Various members of Council provided updates on Committee meetings and activities.

11. Key Information

Director of Financial Services Russell provided public notice for the 2022 budget meeting dates.

Director of Transportation Services de Haan and Manager of Operations Baker provided information on entrances in St. Andrews West and the County's Entrance By-law.

Resolution No. 2021-196

Moved by Councillor Byvelde

Seconded by Councillor McGillis

THAT Council waive the surface width provisions of By-Law 5122 for the property located at 17427 County Road 18 and direct staff to bring back By-Law 5122 with updated information on entrance widths and grandfathering provisions.

DEFEATED

Director of Transportation Services de Haan provided Council with options for a road tour. Council agreed to have staff plan for a road tour in the fall.

Director of Transportation Services de Haan presented an updated Flag Policy. Staff were directed to report back on adding a third flagpole at the County Administration Building.

Director of Transportation Services de Haan provided an update on the Warden's House renovations.

Director of Transportation Services de Haan provided a progress report on the McPhee Bridge rehabilitation.

Manager of Operations Baker provided information on the County plow fleet and anti-icing units. Staff was directed to increase the County's anti-icing capabilities by keeping surplus plow units for anti-icing purposes and report back in September on using the equipment reserve to purchase a tank and spray bar before the end of the year.

## 12. Motions and Notices of Motions

## 13. Petitions

## 14. Miscellaneous Business

Councillor Byvelds spoke to print media advertising in the County. He referenced a recent advertisement for the Regional Incentives Program deadline extension and his concerns that the ad was not published in all areas of the County. Staff was directed to bring back information and a policy regarding print media and social media advertising.

## 15. Unfinished Business Summary

## 16. Closed Session

Resolution No. 2021-197

Moved by Councillor Gardner  
Seconded by Councillor McGillis

THAT Council proceed in-camera pursuant to Section 239 (2) (f) of the *Municipal Act, 2001* – advice that is subject to solicitor-client privilege, including communications necessary for that purpose: Official Plan Appeal and By-Law Enforcement Matter.

CARRIED

Resolution No. 2021-198

Moved by Councillor Byvelds  
Seconded by Councillor McGillis

THAT Council rise from Closed Session and authorize the Director of Planning Services and legal counsel, Joshua Moon, to implement the recommendations contained in the Director's confidential in-camera report dated August 23, 2021.  
CARRIED

17. Ratification By-law

Resolution No. 2021-199

Moved by Councillor MacDonald  
Seconded by Councillor McGillis


THAT By-Law No. 5311, being a by-law to adopt, confirm and ratify matters dealt with by resolution, be read and passed in Open Council, signed and sealed.  
CARRIED

18. Adjournment by Resolution

Resolution No. 2021-200

Moved by Councillor Williams  
Seconded by Councillor McGillis

THAT Council adjourn to the call of the chair.  
CARRIED



Warden



Clerk